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**Department of Health Services**



**ARNOLD SCHWARZENEGGER**  
Governor

December 14, 2004

**TO: PROSPECTIVE APPLICANTS**

**SUBJECT: ADDENDUM TO THE COMMUNITY CHALLENGE GRANT (CCG)  
PROGRAM REQUEST FOR APPLICATION (RFA), OCTOBER 2004**

Enclosed are revisions and additional information for the CCG RFA released October 29, 2004.

**1. Page 33: Project Strategies**

**Correction:** Item 8, Clinical Service Linkage, revised to read: If the grantee is a FPACT provider: a minimum of 10 percent of the Prevention Education targeted youth or teens must have at least one (1) reproductive health or family planning clinical services visit with a Family PACT (FPACT) provider during the fiscal year. If the grantee is not a FPACT provider: a minimum of 5 percent of the Prevention Education targeted youth or teens must have at least one (1) reproductive health or family planning clinical services visit with a Family PACT (FPACT) provider during the fiscal year. (Clinical Service Linkage is an optional strategy for Option 1B-Abstinence Focused Education projects).

**2. Instructions to Attachments 2,3,and 4**

The electronic forms listed below are posted on the OFP website and are used to provide data to an internal information system.

- Attachment 2 (Application Cover Page)
- Attachment 3 (Agency Information Form)
- Attachment 4 (Application Summary)

The Executive Summary of “Emerging Answers” by Douglas Kirby, Ph.D., has an in-depth review of service learning. (9)

## **7 Peer Provided Services**

Adolescents provide prevention and/or educational services as part of the project strategy. This approach includes recruiting, training, supervising and assigning adolescents to participate in activities and provide a positive influence on their peers by modeling behaviors, offering new opportunities to others, conveying norms, assisting others in accessing services and presenting direct messages about development and healthy choices. For example, peer adolescents may work as outreach workers, peer educators may conduct classroom sessions or organize community events, or peer providers may be involved in non-medical services such as education, registration, and telephone follow-up.

## **8. Clinical Service Linkage (Option 1A – Required Strategy / Option 1B – Optional Strategy)**

Establishment of referral systems between the proposed CCG project and Family PACT providers to ensure target populations have access to and receive reproductive health care and contraceptive services. This strategy must include the development of referral and tracking mechanisms.

If the grantee is a FPACT provider: a minimum number of 10% of the Prevention Education targeted youth or teens must have at least one (1) reproductive health or family planning clinical services visit with a Family PACT (FPACT) provider during the fiscal year. If the grantee is not a FPACT provider: ~~and/or~~ a minimum of 5% of the Prevention Education targeted youth or teens ~~targeted~~ must have at least one (1) reproductive health or family planning clinical services visit with a Family PACT (FPACT) provider during the fiscal year. ~~receive service services from a non-FPACT clinical provider.~~ (Clinical Service Linkage is an optional strategy for Option 1B-Abstinence Focused Education projects).

## **9. Train the Trainer**

Youth-serving personnel receive training to work with target populations for the purpose of accomplishing the goals of this RFA. Training sessions are not necessarily curriculum based and the delivery can be less than eight (8) hours in duration. Examples of such positions to be trained include; teachers, group home counselors, shelter counselors, foster parents, scout leaders, sport coaches or health providers.

## **10. Mentoring**

Mentoring services must focus on teen pregnancy prevention and may address additional topics including but not limited to, academic tutoring, personal growth and/or career/vocational guidance. Projects must assess mentors as their understanding of the causes, cost, and impact of teen pregnancy, as needed, provide prevention education during the mentors orientation. Mentoring services may be provided on a one on one.

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These forms include fields developed to capture information for data entry into a CCG RFA applicant database. **DO NOT ALTER THESE FORMS.** If form fields are deleted or the form is altered, applicants will be contacted and will be requested to re-enter and re-submit the Attachments to OFP.

### **Revised Appendix**

**Appendix A:** Replace Appendix A: On the Budget Justification Spreadsheet, under the Personnel Section, formulas should show the descriptions for personnel entered on the Budget Spreadsheet. Calculations have been corrected on lines 9, 10, 11 and 12 (cells B19, B20, B21, and B22) on the Budget Justification spreadsheet to correctly display this information.

### **Revised Attachment**

**Attachment 7:** Replace Attachment 7: On the Budget Justification Spreadsheet, under the Personnel Section, formulas should show the descriptions for personnel entered on the Budget Spreadsheet. Calculations have been corrected on lines 9, 10, 11 and 12 (cells B19, B20, B21, and B22) on the Budget Justification spreadsheet to correctly display this information.

If you have questions regarding the enclosed information, please contact:  
Martha Torres-Montoya, Chief, Health Education Section at (916) 650-0414.

Sincerely,



Susann J Steinberg, M.D.  
Acting Chief  
Office of Family Planning

Enclosure